

Lee Public Library Community Center Building Committee
June 27, 2013 Meeting Minutes

Committee members present: Chuck Cox, Tom Dolan, Tobin Farwell, Paul Gasowski, Leslie Martin, Katrinka Pellecchia, Zachary Smith, Bruce Stelter, Sharon Taylor. Others present: Library Trustees Peg Dolan, Annie Gasowski, Cynthia Giguere-Unrein; Dennis Mires.

Acceptance of June 6 minutes. Minutes accepted

Meeting with architect Dennis Mires.

History of the project was given starting with the report of Patience Jackson for the library space needs and the use of information of the Anders Dahlgren summary in *Planning the Small Library Facility*, information and surveys of residents and staff.

Various points/questions were brought up by members including the schedule going forward, changes to be made from the initial renderings, use of local materials, siting of the building, construction costs, hiring of a construction manager and commissioning manager, preparation for the bond vote, possibility of federal/state funding, importance of community center aspect of facility, design flexibility and consideration of residents' comments, roofline changes, solar collector possibilities.

Discussion of costs to retain The Architects for the project and their availability. They are available and approximately \$15,000 fee through March vote which would include helping prepare an RFP for a construction manager's involvement, design refinement and preparation of materials for fundraising and voter information

The committee voted to recommend to the Board of Selectmen that Dennis Mires Architects be retained for the project. There was general consensus that the firm would work well with the town considering their experience in library construction and their willingness to meet our needs.

There was discussion of a possible conflict of interest if a committee member wished to bid on a portion of the building project at a future date. Katrinka will consult with the Town Administrator.

Action items: Katrinka and Zachary will draft a letter to Mires asking for proposal, Katrinka will ask to be on agenda for next BOS meeting.

Updates:

Test pits were completed and a good report was received with no problems for septic design, Marc Jacobs waived his fee for the town

NHDOT was contacted for the entrance road plan, standards needed for sight lines, peak flow of traffic, etc. with September meeting possible. Lee Hill access road discussed as not needing NHDOT approval since it's a town road.

Timeline: draft handed to committee members for discussion at the next meeting

Next meeting: July 11 at 7:00 PM at the Lee Public Library